

National Sun Yat-sen University
International Master's Program in Telecommunication Engineering
Information of Master's Degree Examination Application

通訊所研究生申請參加學位考試須知 2022/06/20 revised

A. 《提出學位考試申請 Submit the Postgraduate Defense Application》

1. Online Application System

請至教務處學位考試申請系統 http://selcrs3.nsysu.edu.tw/edu_apply/edu_apply_login.asp 登錄學位考試相關資料、上傳論文初稿及原創性比對結果報告，確認送出後，列印學位考試申請表(提交前請確認口試委員能出席)、歷年成績單及選課紀錄(當學期已選課者)，申請表上申請人及指導教授簽名欄請簽名或蓋章。最遲請於口試前兩週提出申請，需繳交以上資料，待教務處審核完成後，系所才能製作口試委員聘書。

申請期間: 111 年 2 月 7 日(週一)至 111 年 7 月 22 日(週五)

NSYSU Postgraduate Defense Application (http://selcrs3.nsysu.edu.tw/edu_apply/edu_apply_login.asp)

Application Period: Feb.-7, 2022 ~ Jul.-22, 2022

Please login to NSYSU Postgraduate Defense Application online 、fill in the details of the defense and upload the first draft of the thesis and Turnitin system report (Please refer to ITEM B-1.). Then, print off the materials and sign (or stamp) the signature fields (applicant/advisors) on the form.

- ✓ Degree Examination Application Form
(Please make sure the oral examiners' attendance before the submission.)
- ✓ Transcript (all academic years)
- ✓ Course Selection Records (for students who have completed course selection in the semester)

Please submit the above documents to IMPTE at least two weeks before the scheduled oral examination.

After we get the approval of the academic affairs office, the IMPTE office will prepare the letter of examiner's appointment.

2. The Master's Degree Examination Committee

碩士學位考試委員會置委員三至五人，其中系所外委員至少一人，博士學位考試委員會置委員五至九人，其中校外委員至少一人；由校長遴聘之，並由系主任(所長)指定委員一人為召集人。但指導教授不得擔任召集人；指導教授以外之考試委員人數應達二分之一以上。各系所不得推薦該學位考試研究生之配偶、三親等以內血親或姻親擔任指導教授及考試委員。

The Master's Degree Examination Committee is comprised of 3 to 5 members with at least 1 member invited from another department (institute). The Ph.D. Degree Examination Committee is comprised of 5 to 9 members with at least 1 member invited from another university; the committee members are appointed by the University president with one member other than the supervising professor designated by the head of the department (institute) as the convener; the supervising professors may not make up more than 1/2 of the Examination Committee. Department (institutes) may not nominate the research student taking the degree examination's spouse, or relative by blood or marriage within three degrees as their supervising professor examination committee member.

3. Degree Examination Invalidation

考試無效規定：本學期已完成學位考試者，研究生若未能於次學期註冊日前(**111年9月上旬**)修畢所屬系所之應修課程，或未符合系所學位考試相關考核者，該次考試無效。

*Degree Examination Invalidation Rules :

Postgraduate students passed the degree examination must get the required course credits and meet the IMPTE graduation criteria **before the enrollment date of next semester (the beginning of Sept.-2022)**. If not, the degree examination will be invalid.

4. Withdrawing the oral defense

本學期提出學位考試之研究生，若未能在 111 年 7 月 29 日前舉行學位考試者，請上網申請撤銷，系所需列印撤銷名單送交註冊課務組。

If the applicant cannot finish the oral defense before Jul.-29, 2022, please apply for withdrawing the defense online. The IMPTE office will send the name list to the academic affairs office.

B. 《Turnitin 論文原創性比對 Turnitin Originality Comparison for Master and Doctoral Thesis/Dissertation》

Graduation and Thesis Submission Procedures for Postgraduate Students (<https://lis.nsysu.edu.tw/p/412-1001-22345.php>)

1. 第一階段(論文初稿)：研究生論文口試前，請自行使用本校圖資處之 Turnitin 論文原創性比對系統進行論文比對(均含摘要)，比對結果將「Turnitin 原創性報告」提供指導教授與口試委員審閱。
PS：Turnitin 帳號請向所辦申請。

The first draft of the thesis: Please check the originality of a paper by comparing to the Turnitin database on the website of the Office of Library and Information Service. The Turnitin originality report must be submitted to the advisor and oral examiners before the oral examination.

*Please contact IMPTE for the Turnitin system account application.

Turnitin system (<https://lis.nsysu.edu.tw/p/412-1001-15281.php>)

2. 第二階段(論文定稿)：研究生辦理畢業離校時，於論文上傳至圖書館之前一日需繳交「Turnitin 原創性報告」及「研究生學位論文符合學術倫理規範聲明書」至所辦存查。原創性總相似度指標以不超過 12%(含)為原則，若超過需詳敘具體原因。研究生及指導教授請於繳交之「Turnitin 原創性報告」首頁空白處簽名。

The final version of the thesis: Please submit the following materials to IMPTE before the final version thesis uploading to the NSYSU library.

✓ The Statement of the Postgraduate Degree Thesis for compliance with Academic Research Ethics

✓ Turnitin originality report (with applicant/supervisors signature in the blank)

*The similarity score of the Turnitin originality report must be shown as less than 12%. If the score is higher than 12%, please provide the specific causes.

C. 《口試前 The preparation of Oral Examination》

1. 借用場地(優先登記者使用)

Please go to the EE office to pre-register the venue of the oral defense. The early priority registration can use the room.

2. 請至辦公室領取口試委員聘書，請各實驗室自行製作碩士生口試時間表。

Please go to the IMPTE office and get Letters of Examiner Appointment. The oral examination timetable shall be produced by each laboratory.

3. 請依本校研究生學位論文格式規範及本校碩博士學位論文抄襲代寫舞弊處理原則製作論文。

Please refer to the regulations below and complete these in accordance with the format.

◆ Thesis/Dissertation Format Regulations

https://oaa.nsysu.edu.tw/var/file/3/1003/img/1296/acade_rule2_09.pdf

◆ The Disposal measures for Postgraduate Degree Theses Plagiarism (Please refer to the Chinese version.)

4. 請將聘書、碩士生口試時間表、本校平面圖及論文、原創性比對結果報告一同寄給口試委員，寄出後並去電確認是否收到，同時作最後時間之確定。

Please send the following materials to each oral examiner by post.

- ✓ Letter of Appointment
- ✓ Oral Examination Schedule
- ✓ VIP parking permits (for oral examiners who drive to NSYSU)
- ✓ NSYSU Campus Map
- ✓ Thesis
- ✓ The Turnitin originality report (Please refer to ITEM B-1.)

Don't forget to acknowledge receipt of the post and make the final confirmation of the Oral Examination Schedule.

5. 若當天口試委員自行開車前來，需申請臨時停車證者，請於口試前兩週填寫停車證申請書後 擲交所辦辦理。

Please fill out and submit a VIP Pass Application for the oral examiner who drives to NSYSU. The application shall be sent to IMPTE two weeks before the scheduled oral examination.

D. 《口試當天 The Oral Examination Day》

1. 請提早到達口試會場，並準備投影機、筆記型電腦等輔助設備。

Please arrive the venue ahead of schedule and make sure that everything is all set up, including your laptop and projector.

2. 請自行準備口試委員之茶水點心，費用由各實驗室負責。

Refreshments for oral examiners on the examination day shall be prepared by each laboratory. Expenses are paid by each laboratory.

3. 當天請備齊以下資料供口試委員填寫(資料請於口試當週向所辦領取)： (1)論文審定書 (2)學位考

試「論文考試」成績單 (3)國立中山大學收據

Please make sure all the following materials for oral examiners have been prepared on the examination day.

- ✓ Validation Letter from the Oral Examination Committee
- ✓ Degree Examination (Thesis) Rating Scale
- ✓ Receipts of oral examination fees (one receipt for one examiner)

(Please obtain the above materials from the institute office during the week of the oral examination.)

E. 《口試結束後 After Completing the Oral Examination》

1. 請將論文審定書(影本)、學位考試「論文考試」成績單及國立中山大學收據於 **111年7月29日(星期五)** 前繳至所辦，論文審定書正本留在學生處。

Please submit the following materials to the institute office **before Jul. 29, 2022.**

- ✓ Validation Letter from the Oral Examination Committee (1 photocopy) *The student keeps the original.
- ✓ Degree Examination (Thesis) Rating Scale
- ✓ Receipts of oral examination fees (all examiners)

2. 論文上傳：圖書館網站 <http://etd.lib.nsysu.edu.tw/eThesys/index.php>

- ◆ 上網設定與填寫論文資料，列印論文公開授權書一式二份，本人及指導教授、系所主管簽署後上傳，並裝訂於論文。
- ◆ 上傳論文定稿電子檔(含已簽署之論文審定書)、論文定稿之原創性比對結果報告、已簽署之研究生學位論文符合學術倫理規範聲明書、以簽署之論文公開授權書。

National Sun Yat-sen University Electronic These & Dissertations Service

<https://lis.nsysu.edu.tw/p/412-1001-22345.php>

- ◆ Please fill in all the information about the thesis online and print out the thesis authorization paper. The thesis authorization paper shall be approved by the advisor and the IMPTE chairman. **The thesis authorization paper (with approval) must be bound to the hardcopy thesis.**
- ◆ Please upload the following materials to the library system.
<https://lis.nsysu.edu.tw/p/412-1001-22345.php>
 - ✓ The final version of the thesis (with a Validation Letter from the Oral Examination Committee)
 - ✓ Turnitin originality report (Please refer to ITEM B-2.)
 - ✓ The Declaration of the Postgraduate Degree Thesis for compliance with Academic Research Ethics
 - ✓ The thesis authorization paper(with approval)

3. 辦理離校：填寫校方離校手續單，另請繳交本所離校手續單、學生基本資料表電子檔及大頭照電子檔，以便解除離校設定。

Please submit the following materials to the institute office for the Leave School process.

- ✓ Postgraduate General Information

Please finish the leave school procedure of the university.

- ✓ Online Application for Leaving School (<http://140.117.13.70/graduate/>)
- ✓ Submit two physical copies of Mater's thesis (One for the Office of Library and Information Services and another for the Office of Academic Affairs)

4. 當學期學位證書授予年月為辦妥離校程序之月份，逾當學期考試結束月份(一月或六月)至次學期註冊日前(寒暑假期間)辦妥離校程序者，學位證書授予年月第一學期為一月，第二學期為六月。

The degree certificate is dated from the date that all required procedures were completed. For those that complete the required procedures between the month the current semester ended in (January of June) and the next enrollment date (during winter or summer break), the degree certificate is dated January for semester 1 (Sept.~Jan.) and June for semester 2 (Feb.~Jun.).