

2022-06-20 updated

The Step of Application for Leaving School

(the 2nd semester, the 110 academic year)

You can apply to leave school from Jun.-20,2022 to Sept.-5,2022.

1. Submit the following materials to the institute office for the Leave School process.

✓ Postgraduate General Information

2. Finish the school leaving procedure of the university.

✓ Please upload the thesis to the library system.

(<https://ethesys.lis.nsysu.edu.tw/ETD-qa/login/login.php>)

✓ Online Application for Leaving School (<http://140.117.13.70/graduate/>)

⇒ Please check your personal information (Name, E-mail, ...) for the digital diploma. Please make sure your name and email are correct. If there is anything wrong, please let me know.

✓ Submit one physical copy of Mater's thesis to the Office of Library and Information Services

✓ Please bring your student ID card and submit one physical copy of Mater's thesis to the Office of Academic Affairs. Then, you can get your diploma. Please make sure your name on the diploma is correct. If the spelling is not correct, you have to bring your passport and apply for the correction. Then, you can get the correct one after 5 working days.

3. The Digital Diploma (Chinese Version)

Students can get the digital diploma (Chinese Version) for free this semester. You will receive the E-mail one month after you finish the leaving school online application. **If you don't receive the digital diploma, please contact the academic office before Sept.-30, 2022.** From Oct.-1, 2022, you need to pay the application fee of NT\$100 for the Digital Diploma (Chinese Version).

TEL: 07-5252000 ext. 2121 Mr. Hong

E-mail: weii1217@mail.nsysu.edu.tw

4. The Digital Diploma (English Version)

If you need the digital diploma (English Version), please apply online and need to pay the application fee of NT\$100.

✧ How to use the online application of the academic office.

<https://oaa.nsysu.edu.tw/p/406-1003-194853,r702.php?Lang=zh-tw>

✧ The academic office Online Application System:

http://140.117.152.81/aca_apply/

5. Digital Diploma Verification System

<https://dcert.moe.gov.tw/upload>

The digital diploma is an official and legal electronic document. You can do the Diploma Verification on the Digital Diploma Verification System. If you have any problems with the verification, please contact the academic office.

TEL: 07-5252000 ext. 2121 Mr. Hong

E-mail: weii1217@mail.nsysu.edu.tw