



2024-02-15 updated

The Step of Application for Leaving School

1. Upload the thesis to the library system.

- ✓ The library system for the thesis uploading.
(<https://ethesys.lis.nsysu.edu.tw/ETD-qa/login/login.php>)
Please read the procedures before the submission.
(<https://lis.nsysu.edu.tw/p/412-1001-22345.php?Lang=en>)
If you have any questions about this system, please email etd@mail.nsysu.edu.tw

2. Finish the school leaving procedure of the university.

- ✓ Online Application for Leaving School (<https://web70.nsysu.edu.tw/graduate/>)
⇒ Please check your personal information (Name, E-mail, ...) for the digital diploma. Please make sure your name and email are correct. If there is anything wrong, please let me know.
- ✓ Submit one physical copy of Mater's thesis to the Office of Library and Information Services
- ✓ Bring your student ID card and submit one physical copy of Mater's thesis to the Office of Academic Affairs. Then, you can get your diploma. Please make sure your name on the diploma is correct. If the spelling is not correct, you have to bring your passport and apply for the correction. Then, you can get the correct one after 5 working days.
- ✓ If you would like to request delayed publication of your thesis, you have to submit the application form (with the advisor and the department's stamp) to the academic office with the physical copy of the thesis.

3. The Digital Diploma (Chinese Version only)

You will receive the digital diploma (Chinese Version only) by E-mail one month after you finish the leaving school online application. If you don't receive the digital diploma, please contact the academic office.

TEL: 07-5252000 ext. 2122 Ms. Shen

E-mail: hyshen7499@mail.nsysu.edu.tw

4. Digital Diploma Verification System

<https://dcert.moe.gov.tw/upload>

The digital diploma is an official and legal electronic document. You can do the Diploma Verification on the Digital Diploma Verification System. If you have any problems with the verification, please contact the academic office.

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E-mail: hyshen7499@mail.nsysu.edu.tw

5. Online Application System

If you would like to apply for the university certificate after graduation, you can apply online.

✧ How to use the online application of the academic office.

<https://oaa.nsysu.edu.tw/p/406-1003-194853,r702.php?Lang=zh-tw>

✧ The Academic Office Online Application System:

http://140.117.152.81/aca_apply/